



Saturday May 6th 2023



Anticipated Vendor:

The time is drawing near for *The 14th Annual Sip 'n Savor St. James 2023* and we couldn't be more excited! We are currently in the planning stages and want to invite you to join us! The event will be held Saturday, May 6, 2023. The event kicks off at 12:00 with food, shopping and entertainment. Wine sampling will be from Noon to 5 pm in the downtown St James City Hall area.

Please RSVP by March 15th if you plan to attend. There is no vendor fee for Wineries/Breweries so spaces will fill up quickly.

What you need to send us by April 29, 2023;

- **If you wish to sell on site, you must apply for a State Caterer's Permit as soon as possible.** (Included are instructions and information which is required to be included with your application.) This requires a \$10 fee.
- **Our county also requires a caterer's permit**, once you receive your state permit, you should receive a letter from the county requesting a copy of your no tax due letter along with an application for a county license. You will need to complete the instructions in the letter, make sure they have a copy of your state license and send them the no tax due letter along with payment of \$13.
- **Your completed application for Sip N Savor and wine list**
- **Copy of your certificate of insurance**

Upon arrival, please check-in downtown between 10:00-12:00 pm on the day of the festival. Our volunteers will direct you where to set up. We will be able to answer additional questions at that time.

What You Will Be Provided With As A Vendor:

- 10 X 10 space- Free of charge
- Access to your location at 10:00 am
- Dump Bucket
- Ice will be provided and refill delivery available once the event begins
- Water refills
- Trash cans on site (please plan to recycle your bottles/cans)
- **YOU MUST PROVIDE YOUR OWN TABLE FOR SETUP**

Wine Tote Bags and etched Sip n' Savor wine glasses will be included with each ticket purchased.

On behalf of the St. James Chamber of Commerce, thank you for considering our event! We appreciate your show of confidence in us by participating in Sip 'n Savor St. James.

Sincerely,
The St. James Chamber Board of Directors